

SIGNATURE CHECKLIST — A17 VQ CANDIDATE FILE

Tick each box as the ink goes on. Candidate: 18 total (16 on the training day). Assessor: 19. Employer: 1.
Plus initials on the day logs.

Candidate signatures — training day (16)

Where	Who signs with them	✓
Enrolment declaration (Form 1)	—	
Unit 1072 sign-off	Assessor	
Unit 7780 sign-off	Assessor	
Unit 7781 sign-off	Assessor	
Unit 7782 sign-off	Assessor	
Unit 7783 sign-off	Assessor	
Unit 7784 sign-off	Assessor	
Unit 7785 sign-off	Assessor	
Unit 9451 sign-off	Assessor	
Unit 7913 sign-off	Assessor	
Unit 7914 sign-off	Assessor	
Unit 7933 sign-off	Assessor	
Unit 6831 sign-off	Assessor	
Theory test marking record	Assessor	
Practical overall decision	Assessor	
Final certification decision	Assessor	

Candidate signatures — employer stage, later (2)

Where	Who signs with them	✓
Specific job training record (operator line)	Trainer/supervisor	
Familiarisation completion (operator line)	Supervisor	

Assessor-only and employer signatures (3)

Where	Who	✓
Refresher recommendation (Form 6)	Assessor	
Site verification statement	Assessor	
Written authorisation to operate (Form 5)	Employer manager	

Initials (not full signatures)

Where	Who	✓
Attendance record — one row per training day	Candidate + instructor	
Familiarisation log — one row per supervised session	Supervisor	

File complete when every box is ticked. Certificates are only issued once all training-day boxes are ticked; the employer-stage boxes complete the L117 picture.