

ASSESSMENT RECORDS — TELESCOPIC HANDLER A17

ALL SIZES INCLUDING 360 SLEW · Candidate signature set (complete in ink)

Field	Entry
Candidate	
Assessment date(s)	
Machine make / model / serial or fleet no.	
Attachments used	
Site / area and ground conditions	
Weather	

1. Unit knowledge & understanding — sign-off record

The assessor has questioned the candidate against the unit knowledge bank; responses met the required standard for each unit signed below.

Unit	Unit title	Candidate signature	Assessor / date
1072	Health, Safety and Security at Work		
7780	Prepare the Telescopic Handler for Driving or Manoeuvring		
7781	Operate, Move or Manoeuvre the Telescopic Handler		
7782	Select, Transfer and Position Loads Using a Telescopic Handler		
7783	Load the Container, Vehicle, Vessel or Platform Using a Telescopic Handler		
7784	Unload the Container, Vehicle, Vessel or Platform Using a Telescopic Handler		
7785	Undertake Post-operational Checks on the Telescopic Handler		
9451	Obtain Information on the Collection and/or Delivery of Loads		
7913	Keep Work Areas Clean		
7914	Moving and/or Handling Goods		
7933	Sort Goods and Materials for Recycling or Disposal		
6831	Loading/Offloading the Telescopic Handler onto Road Freight Vehicles		

2. Technical theory test — marking record

Field	Entry
Date	
Machine make/model used	
Delivery method (verbal / written)	
Questions answered correctly (of 72)	
Safety-critical questions all correct? (Y/N)	
Result (Pass / Refer)	
Re-sit details (if any)	

Candidate signature	Assessor signature	Date

3. Practical assessment

Mark each criterion C (competent) or NYC (not yet competent). ANY dangerous act terminates the assessment (automatic refer). All criteria must reach C for the unit to be achieved.

Exercise 1 — Pre-use inspection and preparation (Units 7780, 1072)

Observed performance criterion	C	NYC
Carries out full walk-round check to manufacturer's specification		
Checks forks, carriage and attachment security correctly		
Checks tyres, wheels and ground clearance items		
Checks hydraulics, boom, hoses and rams for leaks/damage		
Checks cab: seat, seat belt, mirrors, glass, controls, horn, beacon		
Confirms capacity chart present and correct for configuration		
Records checks and reports defects correctly		
Mounts/dismounts correctly (3 points of contact)		

Exercise 2 — Travel and manoeuvre, laden and unladen (Unit 7781)

Observed performance criterion	C	NYC
Selects correct steering mode; changes mode safely (stationary, wheels aligned)		
Travels with boom in correct carry position		
Controls speed to conditions; smooth braking and acceleration		
Negotiates confined area/chicane without contact		
Approaches junctions/blind corners correctly (horn, position, speed)		
Travels on rough terrain and gradients correctly (load uphill, no turning on slope)		
Maintains pedestrian awareness and exclusion		
Reverses under control with effective all-round observation		

Exercise 3 — Lift, transfer and place loads at height and reach (Unit 7782)

Observed performance criterion	C	NYC
Plans lift from capacity chart (weight, load centre, height, reach)		
Positions machine square; brake/neutral before boom operation		
Levels machine (sway/chassis level) before lifting		
Uses stabilisers correctly where required (ground check, full deployment)		
Enters/exits pallets cleanly; load central and heeled		
Raises, extends, places and withdraws smoothly at height		
Maintains correct carry position between lifts		
Responds correctly to RCI indications		

Exercise 4 — Load and unload a vehicle (Units 7783, 7784)

Observed performance criterion	C	NYC
Checks vehicle security (brake, chocks, driver location) before starting		
Agrees plan and communication with driver/signaller		
Places loads correctly (over axles, tight, against headboard)		
Removes loads in a stable sequence; checks for shifted loads first		
Controls far-side and overhang hazards		
Leaves vehicle load stable and correctly positioned		

Exercise 5 — Housekeeping, goods handling and waste (Units 7913, 7914, 7933, 9451)

Observed performance criterion	C	NYC
Obtains and confirms load information before moving loads		
Keeps work area clear; deals with debris/spills correctly		
Handles goods without damage (pallet condition, fork spacing, smooth control)		
Segregates waste materials to correct streams		

Exercise 6 — Machine transport (Unit 6831) — practical or verbal scenario

Observed performance criterion	C	NYC
States/demonstrates transporter loading checks (ramps, ground, chocks, clearances)		
Drives machine onto/off transporter under control (where facilities allow)		
Leaves machine in correct configuration for securing		
Identifies responsibilities (transporter driver vs operator)		

Exercise 7 — Park and shutdown (Unit 7785)

Observed performance criterion	C	NYC
Parks in safe authorised position		
Boom retracted/lowered, forks flat, brake on, controls neutral		
Shutdown sequence correct; key removed; machine isolated		
Completes post-use checks and reports condition		

Overall practical decision

Decision	Detail
All exercises competent (Y/N)	
Referred exercises and reason	
Re-assessment arrangements	

Candidate signature	Assessor signature	Date

4. Certification decision

- All twelve units signed off (section 1)
- Theory test passed (section 2)
- Practical assessment competent in all exercises (section 3)

I confirm the above are complete and award the Competence Based Vocational Qualification (VQ), Telescopic Handler A17 all sizes including 360 slew. Certificates issued: VQ Award + Certificate of Unit Credit.

Assessor name & signature	Candidate signature	Date