

ASSESSMENT RECORDS — ROUGH TERRAIN MASTED FORKLIFT A14

Masted rough-terrain forklift · all sizes · candidate signature set (complete in ink)

Field	Entry
Candidate	
Assessment date(s)	
Machine / equipment (make, model, serial)	
Attachments / accessories used	
Site, ground and weather conditions	

1. Unit knowledge & understanding — sign-off record

The assessor has questioned the candidate against the unit knowledge bank; responses met the required standard for each unit signed below.

Unit	Unit title	Candidate signature	Assessor / date
1072	Health, Safety and Security at Work		
7780	Prepare the Rough Terrain Forklift for Driving or Manoeuvring		
7781	Operate, Move or Manoeuvre the Rough Terrain Forklift		
7782	Select, Transfer and Position Loads Using a Rough Terrain Forklift		
7783	Load the Container, Vehicle, Vessel or Platform Using a Rough Terrain Forklift		
7784	Unload the Container, Vehicle, Vessel or Platform Using a Rough Terrain Forklift		
7785	Undertake Post-operational Checks on the Rough Terrain Forklift		
9451	Obtain Information on the Collection and/or Delivery of Loads		
7913	Keep Work Areas Clean		
7914	Moving and/or Handling Goods		
7933	Sort Goods and Materials for Recycling or Disposal		
6831	Loading/Offloading the Rough Terrain Forklift onto Road Freight Vehicles		

2. Technical theory test — marking record

Field	Entry
Date	
Machine / equipment used	
Delivery method (verbal / written)	
Questions answered correctly (of 71)	
Pass mark	57 of 71 (80%)
Safety-critical questions all correct? (Y/N)	
Result (Pass / Refer)	
Re-sit details (if any)	

Candidate signature	Assessor signature	Date

3. Practical assessment

Mark each criterion C (competent) or NYC (not yet competent). ANY dangerous act terminates the assessment (automatic refer). All criteria must reach C.

Exercise 1 — Pre-use inspection and preparation (Units 7780, 1072)

Observed performance criterion	C	NYC
Full walk-round to the manufacturer's specification		
Forks, carriage, backrest, mast and lift chains checked correctly		
Tyres checked for tread, damage and pressure		
Hydraulics, rams and hoses checked for leaks and damage		
Cab checks: seat, belt, mirrors, controls, horn, lights, beacon		
Rating plate confirmed against the planned loads		
Checks recorded and defects reported correctly		
Correct mounting and dismounting throughout (three points of contact)		

Exercise 2 — Travel and manoeuvre on rough terrain (Unit 7781)

Observed performance criterion	C	NYC
Correct travel position for forks and mast		
Speed controlled to ground conditions; smooth braking and steering		
Negotiates rutted, soft and uneven ground under control		
Gradient technique correct (straight up and down, load uphill, no cross-slope, no turning)		
Negotiates confined area without contact		
Blind corners and site traffic handled correctly		
Reverses under control with effective all-round observation		
Maintains pedestrian and proximity awareness throughout		

Exercise 3 — Lift, transfer and place loads (Unit 7782)

Observed performance criterion	C	NYC
Plans the lift against the rating plate		
Positions square; machine as level as ground allows; mast vertical to lift		
Clean pallet entry and exit; load central and heeled		
Raises, places and withdraws smoothly at height		
Correct use of tilt; no excessive forward tilt at height		
Lowers to travel position before moving off		

Exercise 4 — Load and unload a vehicle (Units 7783, 7784)

Observed performance criterion	C	NYC
Vehicle security checks completed before starting		
Plan and communication agreed with the driver		
Loads placed over axles, tight and against the headboard		
Unloading sequence stable; shifted or damaged loads identified first		
Vehicle balance maintained during part-loading and unloading		

Exercise 5 — Load information, housekeeping and waste (Units 9451, 7913, 7914, 7933)

Observed performance criterion	C	NYC
Obtains and confirms load information before moving loads		
Keeps the work area clear; deals with debris and spillages correctly		
Handles goods without damage; pallet checks made		
Segregates waste to the correct streams		

Exercise 6 — Machine transport (Unit 6831) — practical or assessed scenario

Observed performance criterion	C	NYC
States or demonstrates transporter loading checks		
Drives the machine on and off the transporter under control where facilities allow		
Leaves the machine in the correct configuration for securing		
Identifies responsibilities correctly		

Exercise 7 — Park and shutdown (Unit 7785)

Observed performance criterion	C	NYC
Parks in a safe authorised position		
Forks grounded, brake applied, transmission neutral		
Shutdown sequence correct; key removed; machine isolated		
Post-use checks completed and condition reported		

Overall practical decision

Decision	Detail
All exercises competent (Y/N)	
Referred exercises and reason	
Re-assessment arrangements	

Candidate signature	Assessor signature	Date

4. Certification decision

- All 12 units signed off (section 1)
- Theory test passed (section 2)
- Practical assessment competent in all exercises (section 3)

I confirm the above are complete and award the Competence Based Vocational Qualification (VQ), Rough Terrain Masted Forklift A14, Masted rough-terrain forklift · all sizes. Certificates issued: VQ Award + Certificate of Unit Credit.

Assessor name & signature	Candidate signature	Date